EMERGENCY INFORMATION BOOK

Schedule 11 Hazardous Chemicals / Wagga Wagga Depot

Version 6 - August 2026

Lot 4 Bomen Road, Bomen (Wagga Wagga) NSW 2650

Prepared for EPA NSW, SafeWork NSW and emergency-services readiness

Document control

Field	Controlled detail
Occupier / PCBU	Rodney's Transport Service (Australia) Pty Ltd
Workplace	Lot 4 Bomen Road, Bomen (Wagga Wagga) NSW 2650
Business	Transport, warehousing, vehicle maintenance and fuel dispensing
Prepared / review date	17 August 2026
Next scheduled review	17 August 2027, or earlier after a material change, emergency, exercise or regulator recommendation
Primary regulatory basis	Work Health and Safety Act 2011 (NSW); Work Health and Safety Regulation 2025 (NSW), Part 7.1 and Schedules 11-12
Related controlled document	Pollution Incident Response Management Plan, Version 12 - August 2026
Emergency-services copy	Manifest box at the main emergency-services entrance - location to match the site plan and external MANIFEST placard

Important: This book is an operational emergency-services information package. The hazardous chemicals manifest and site plan must remain current and readily accessible to Fire and Rescue NSW. Current safety data sheets (SDS) are controlled separately and must be accessible to workers and emergency services.

Approval and review record

Role	Name	Signature	Date
PCBU / authorised approver	Managing Director	Peter Rodney	10th August 2026
Emergency plan owner	HR / Compliance Manager	Anna Austin	10th August 2026
Site verification	Workshop / Site Manager	Paul Tye	10th August 2026

1. Immediate emergency actions

Priority	Action
1 - Protect life	Raise the alarm. Call 000 for fire, explosion, serious injury, uncontrolled chemical release or immediate threat. Move people upwind and evacuate.
2 - Isolate	Stop work, shut down plant or fuel pumps only if safe, prevent ignition, establish an exclusion zone and keep access clear for emergency services.
3 - Contain	Protect stormwater drains using drain covers, booms or bunding. Use spill kits only if trained, equipped and the release can be controlled safely.
4 - Notify	Activate the PIRMP where pollution causes or threatens material harm. Notify every relevant authority immediately; do not wait for complete information.
5 - Account	Wardens account for workers, contractors and visitors at the nominated assembly point. Do not re-enter until authorised.

Emergency and statutory contacts

Authority / person	When / purpose	Number
Emergency services	Immediate threat to life, property or environment	000
NSW EPA Environment Line	Pollution incident / POEO notification (24 hours)	131 555
SafeWork NSW	POEO relevant-authority notification and WHS notifiable incident	13 10 50
Wagga Wagga City Council	Local authority / pollution notification	1300 292 442
NSW Health - local Public Health Unit	Public-health notification / advice	1300 066 055
Fire and Rescue NSW	Emergency: 000. POEO notification where not already made through 000	000 / confirm non-emergency contact with FRNSW
Poisons Information Centre	Exposure advice	13 11 26
RTS business hours	Site management	(02) 6937 9100
Paul Rodney	Primary emergency contact / plan activation	0438 789 438
Paul Tye	Site response / Workshop Manager	0409 619 549
Graeme Wooller	Business escalation	0427 967 030

2. Workplace and hazardous chemical summary

The workplace includes a battery shed/warehouse, vehicle workshop, underground fuel systems and bowsers, LPG cylinder storage, internal roads and stormwater drainage. The principal credible emergencies are fire, ULAB damage and electrolyte release, sulphuric-acid release, fuel spill, LPG leak, contaminated firewater and pollutant entry to stormwater.

Maximum quantities used for this controlled revision

Chemical / goods	DG classification	Maximum quantity used	Primary location / control
Used lead-acid batteries (ULABs), wet, filled with acid	UN 2794, Class 8	6,000 t maximum site inventory	Battery Warehouse Site Plan - PS1 electrical storage area; roofed hardstand, segregation and spill controls
Sulphuric acid, not more than 51%	UN 2796, Class 8, PG II (confirm current SDS)	10,000 L	Battery Warehouse Site Plan - DGT1 designated bunded storage
Petrol	UN 1203, Class 3, PG II	20,000 L	Admin & Fuel Site Plan - underground ULP Tank T1 (20,000 L) and dispensing pumps
Diesel fuel	UN 1202, Class 3, PG III	77,000 L aggregate maximum	Admin & Fuel Site Plan - underground diesel Tank T2 (20,000 L); Workshop Site Plan -

Chemical / goods	DG classification	Maximum quantity used	Primary location / control
			underground diesel Tank T3 (57,000 L) and dispensing areas
Mapped ancillary storage	Used oil, oils/chemicals, oxygen and AdBlue - quantities per current register	Operational quantities	Workshop/Battery Warehouse plans - bunded oil store, underground used-oil tanks, OXY cage, chemical storage and AdBlue points
LPG cylinders	UN 1075 / 1978 as applicable, Class 2.1	10 cylinders; aggregate water capacity to be recorded	Workshop Site Plan - LPG cylinder storage beside welding area

3. Schedule 11 determination

Schedule 11 of the Work Health and Safety Regulation 2025 sets placard and manifest quantities. The exact threshold row depends on the current SDS/DG classification, packing group, storage form and aggregate quantity. The site is treated as a manifest-quantity workplace because the listed petrol, diesel, sulphuric acid and ULAB holdings are at or above relevant manifest triggers.

Duty	2026 site position	Required evidence for audit
Notify SafeWork NSW	Required for Schedule 11 chemicals exceeding manifest quantity and whenever there is a significant change	Current notification acknowledgement; storage-area list; current site plan; change-notification records
Placards	Required at the workplace entrance and at storage locations where placard quantities are exceeded	Entrance HAZCHEM placard and location placards physically verified against Schedule 11
Manifest and site plan	Required and must comply with Schedule 12	Current manifest, scaled/legible site plan, named storage locations, quantities, tank details and emergency contacts
Emergency plan	Required under clause 361 where manifest quantities are exceeded	Written plan, consultation record with workers, copy lodged with FRNSW, and evidence FRNSW recommendations were addressed
Information and training	Required for workers who may be exposed or respond	Induction, SDS access, spill response, alarms, evacuation and exercise records

4. Potential major hazard facility (pMHF) screening

A manifest-quantity workplace is not automatically a pMHF. Under Chapter 9 of the Work Health and Safety Regulation 2025, Schedule 15 chemicals must be identified and the maximum quantity ratio calculated. Notification is required where Schedule 15 chemicals present or likely to be present exceed 10% of their Schedule 15 threshold quantity. SafeWork NSW may also inquire into or determine a facility based on risk.

Inventory group	Initial screening conclusion	Action / evidence
Petrol, diesel and LPG	Listed quantities must be converted to mass and screened against the applicable Schedule 15 physical-hazard category. On the nominated quantities alone they are not assumed to make the site an MHF.	Keep calculation sheet using current SDS density/classification and maximum simultaneous inventory.

Inventory group	Initial screening conclusion	Action / evidence
Sulphuric acid	Corrosivity alone does not establish Schedule 15 status. Confirm whether any current SDS classification falls within a Schedule 15 category.	Record concentration, mass and Schedule 15 category assessment.
ULABs	Do not use gross battery mass as a substitute for Schedule 15 chemical mass. Identify electrolyte, lead/lead compounds and any other relevant constituents from current supplier SDS and calculate maximum constituent quantities.	Complete documented constituent-based screening and aggregation calculation; seek SafeWork confirmation if the 10% test may be met.
Aggregate / mixed chemicals	Where more than one Schedule 15 chemical or category applies, use the statutory aggregation method.	Retain signed calculation and source SDS with this book.

Current status: pMHF status is NOT ESTABLISHED by the supplied documents. A signed Schedule 15 calculation is an audit action because the source documents do not state ULAB constituent masses or an aggregation calculation. Until completed, the site should not represent itself as conclusively outside the pMHF notification provisions.

5. Emergency organisation

Role	Core responsibilities
Chief Warden / Incident Controller	Activate alarm and plan; call 000; establish command point; direct evacuation; liaise with emergency services; authorise notifications and recovery.
Area Wardens	Sweep only if safe; direct people to exits; prevent re-entry; report area status.
First Aid Officer	Provide first aid within training; arrange ambulance; manage exposure information and casualty records.
Spill Response Team	Only trained and equipped personnel may assess, isolate and contain a controllable spill. No entry into dangerous atmosphere.
Communications / Administration	Account for visitors; maintain incident log; notify neighbours and relevant authorities as directed; preserve records.

Alarm, assembly and access

- Alarm: site horn/siren. Confirm the alarm can be heard in the workshop, battery shed, yard and administration areas.
- Assembly point: grassy area outside the site exit gate beside the light pole, unless wind, smoke, spill path or emergency services make it unsafe.
- Alternative assembly point: nominated by the Chief Warden upwind and clear of emergency-service access.
- Emergency-services access: main Bomen Road entrance; keep internal access routes, hydrants, isolation points and manifest box unobstructed.

6. Scenario response procedures

Fire or contaminated firewater

1. Raise alarm, call 000 and evacuate upwind. Do not fight a developed battery, fuel or chemical fire.
2. Isolate power, pumps and fuel only if safe. Remove ignition sources only where this does not increase exposure.
3. Protect drains and contain firewater using site isolation valves, booms, drain covers and temporary bunding where safe and directed.
4. Provide the manifest, site plan, SDS access and inventory information to FRNSW.
5. Activate the PIRMP and commence relevant-authority notifications if material harm is caused or threatened.

Damaged ULAB / electrolyte release

6. Stop work; isolate the area; keep people upwind; prevent vehicle and forklift movement through the release.
7. Wear SDS-specified chemical PPE. Do not touch damaged batteries with bare hands or use incompatible absorbents.

8. Protect stormwater. Contain with acid-compatible booms/absorbent and place damaged units in a compatible, labelled containment system using suitable handling equipment.
9. Neutralise only where the current SDS and site procedure authorise it and trained personnel can do so safely. Prevent contaminated wash water entering drains.
10. Escalate uncontrolled, fuming, reacting, large or drain-threatening releases to 000 and activate the PIRMP.

Fuel, sulphuric acid or LPG release

11. Raise alarm and remove ignition sources. Do not operate switches or engines in a flammable atmosphere.
12. Shut the source only if safe. For LPG, keep cylinders upright and do not move a leaking cylinder unless directed by emergency services.
13. Use the correct spill kit and PPE for the substance; prevent entry to soil and stormwater.
14. Call 000 for uncontrolled release, vapour cloud, fire risk, exposure or any situation beyond trained onsite capability.
15. Notify under the PIRMP where material harm is caused or threatened and arrange lawful recovery/disposal.

7. Training, exercises, inspection and records

Control	Minimum requirement / record
Induction and refresher	Site alarm, exits, assembly, manifest location, SDS access, spill limitations, notification escalation and individual duties. Refresh after material changes.
Emergency exercise	At least annually and after material change where needed. Include a chemical release / contaminated stormwater scenario, not evacuation only.
PIRMP test	At least every 12 months and within one month after a pollution incident, with lessons, actions and plan revision recorded.
Manifest audit	Verify quantities, classifications, tanks, storage locations, placards, contacts and site plan at least annually and whenever storage changes.
Emergency equipment	Inspect spill kits, drain covers, eyewash, showers, PPE, alarms, extinguishers, access and manifest box to the nominated schedule.

Exercise and review register

Date	Scenario / review	Participants	Findings / actions	Closed

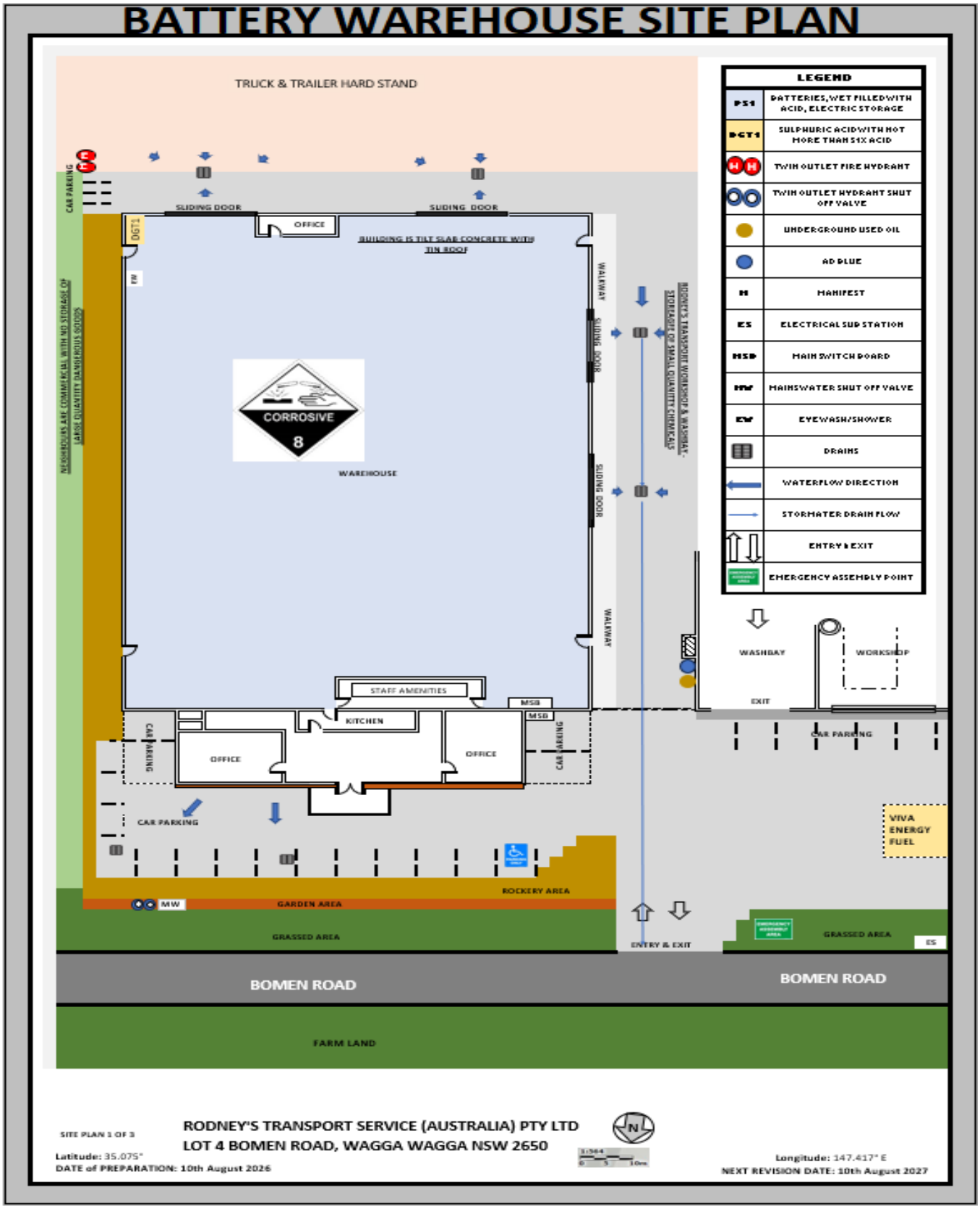
Pre-issue verification

Verification item	Status / evidence
Schedule 11 notification and acknowledgement match this manifest	_____
FRNSW has current emergency plan and any recommendations are closed	_____
6,000 t ULAB, 10,000 L acid, T1 ULP 20,000 L, T2 diesel 20,000 L and T3 diesel 57,000 L verified	_____
LPG aggregate water capacity recorded	_____
Schedule 15 / pMHF calculation completed and signed	_____
Site plan, placards, manifest box and isolation points physically verified	_____

Verification item	Status / evidence
2026 exercise/test record attached	_____

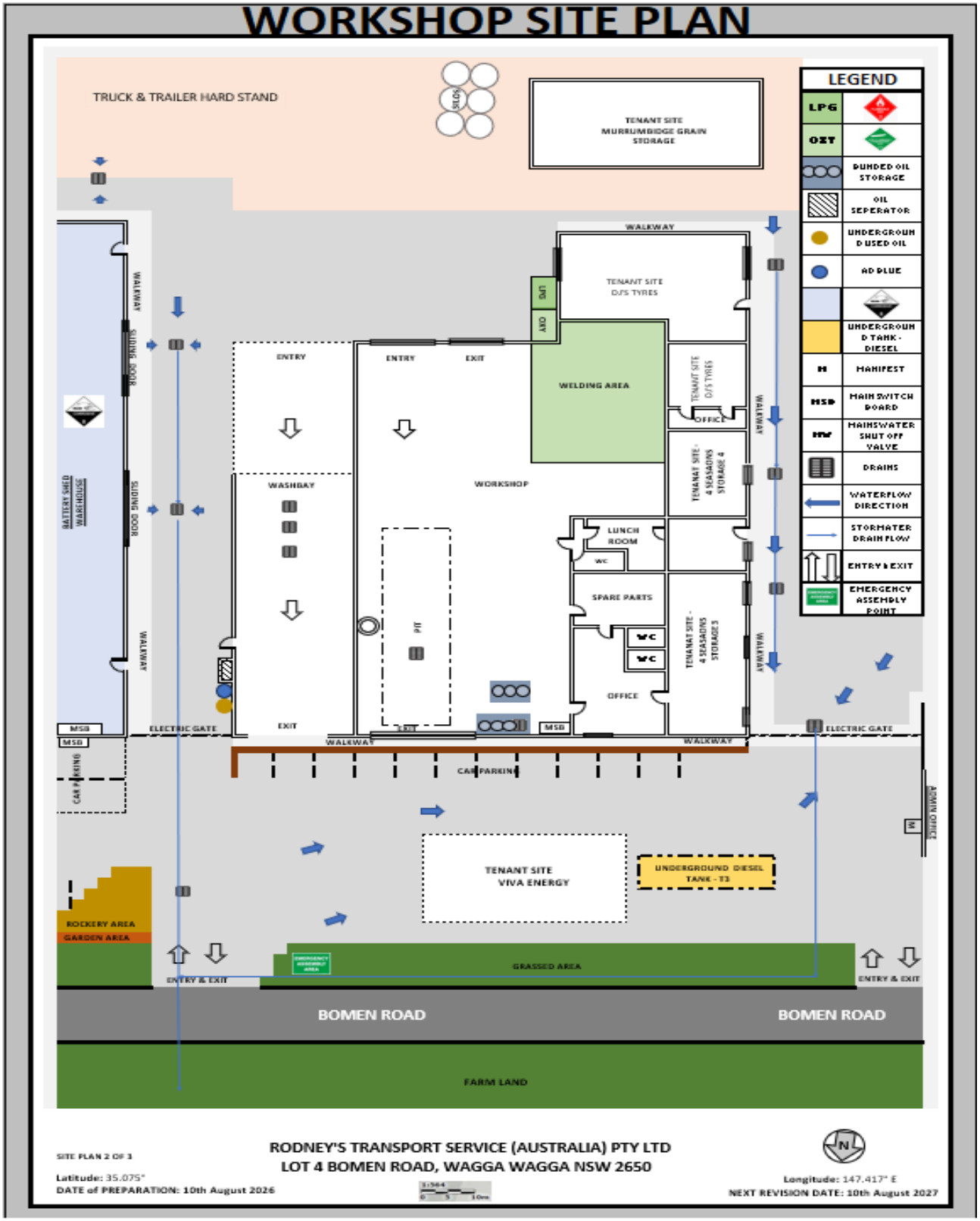
Annexure D1 - Battery Warehouse Site Plan

Source: Wagga Wagga Site Plan 2026.xlsx, prepared 10 August 2026. Storage identifiers and emergency controls must be physically verified before controlled approval.



Annexure D2 - Workshop Site Plan

Source: Wagga Wagga Site Plan 2026.xlsx, prepared 10 August 2026. Storage identifiers and emergency controls must be physically verified before controlled approval.



Annexure D3 - Admin & Fuel Site Plan

Source: Wagga Wagga Site Plan 2026.xlsx, prepared 10 August 2026. Storage identifiers and emergency controls must be physically verified before controlled approval.

